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Style Guide

Oral Presentation

Conference
& Exhibition
18–21 MAY



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Australian Energy Producers Conference & Exhibition

The annual Australian Energy Producers Conference & Exhibition is Australia's largest and most anticipated energy event. As a key forum, it brings together heads of industry, government decision-makers, customers and finance to set the agenda for Australia's energy future.

Attracting more than 2,500 delegates and speakers from across the globe the Australian Energy Producers Conference highlights key industry developments and findings at a national and international level as well as defining and overcoming the issues and challenges facing upstream energy exploration, development, production and the energy transition.

The conference sets the platform for the essential discussions, debates, and knowledge sharing to explore the challenges and opportunities shaping our industry.

Australia has the resources to be a global superpower to 2050 and beyond. However, we cannot take our edge for granted. To continue delivering reliable and affordable energy to Australia and the region, and keep powering the nation's economy, we must harness our competitive strengths: our abundant natural resources, innovation, expertise and strong trade partnerships.

[Read more about the Australian Energy Producers.](#)

Oral Presentations

The Oral Presentations are an important feature at the Australian Energy Producers 2026 Conference & Exhibition. In recognition of their value, the oral authors:

- Present their work within a concurrent session of the program.
- Publish either a Peer-reviewed Paper or Extended Abstract associated with the presentation in the *Australian Energy Producers Journal* or Supplement 1, based on their paper format.
- Publish the PowerPoint slides of the presentation in the *Australian Energy Producers Journal* (2026) Supplement 2

Deadlines

1 May 2026	Presentation Support Appointment scheduled & confirmed (see section 9)
11 May 2026	Submit your final presentation (PowerPoint)
13 - 15 May 2026	Presentation Support Appointment held

Please refer to the *Australian Energy Producers 2026 Conference & Exhibition Style Guide: Peer-reviewed Papers and Extended Abstracts* for the applicable deadlines for the paper deadlines.

Contacts

Please include your name, the title of your Peer-reviewed Paper or Extended Abstract, and the reference number assigned to your text when communicating with:

General Query of your Peer-reviewed Papers and/or Extended Abstracts

Elinor Alexander or Nathan Parker
Technical Program Committee Co-Chairs
Australian Energy Producers Journal Co-Editor-in-Chief
TPCChair@energyproducers.au

Submission or **publishing** of your Peer-reviewed Papers and/or Extended Abstracts

Philippa Tolmie
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Logistical conference details

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Copyright and License to Publish

Presentation at Australian Energy Producers 2026 Conference & Exhibition and publication in the *Australian Energy Producers Journal* (2026) requires authors to complete, sign and return the Australian Energy Producers 2026 Conference & Exhibition Copyright and License to Publish form prior to publication. This license allows copyright for the material to remain with the author/s (or their employer/s) and grants a license for Australian Energy Producers and CSIRO Publishing to publish the material in the *Australian Energy Producers Journal* and its supplements. The form will be provided to all successful submissions upon final acceptance.

Please note: this form also gives consent to place the PowerPoint presentation or Visual Presentation in Supplement 2 of the *Australian Energy Producers Journal* (2026).

Authors must have permission from all copyright holders for third party material that is used in their presentation and papers. Such permission is required in writing. Third party material includes – but is not limited to – any illustrations, photographs, tables or other material, including data, audio, video, other publications or websites. Authors may be charged a fee by the copyright holder for such reuse. Further information on reuse of third-party material is provided in **Appendix 1**.

Authors should also be aware of other legal issues involved in the production and presentation of papers, extended abstracts and presentations. These include the laws of the Commonwealth of Australia and those of Australia's States and Territories related to libel, slander, defamation, and misleading and deceptive conduct.

Company/Joint Venture Approval

Confirmation of company and joint venture clearance must be obtained and advised to Australian Energy Producers. Your paper can not be published without the company and joint venture clearance, if applicable.

Awards

Awards will be judged and presented at the Australian Energy Producers Conference & Exhibition including:

- Alan Prince Award (Best Peer-reviewed Paper)
- Dr Steve Mackie Award (Best Extended Abstract)
- Best Oral Presentation
- Best Visual Presentation

The Alan Prince Award and the Dr Steve Mackie Award are judged by the Technical Program Committee. The Best Oral Presentation Award and Best Visual Presentation Award is judged by conference delegates and approved by the Technical Program Co-Chairs. All four awards will be presented during the final plenary session on Thursday, 21 May 2026. All award results are final.

Speaker Attendance

To present at the Australian Energy Producers 2026 Conference & Exhibition, all nominated speakers must be a registered full, day, early career* or student* delegate, with nil funds owing, and attend the Australian Energy Producers 2026 Conference & Exhibition in Adelaide.

To recognise your contribution to this prestigious conference, one speaker per paper is offered a 20% discount* on their applicable conference registration. A speaking position does not include a complimentary registration to the conference. Registration opens in December 2025, and all speakers must be registered by 27 March 2026.

*Conditions apply.



Format of Oral Presentations

All oral presentations:

- have a set presentation duration which will be strictly adhered to by session Chairs
- will be within a concurrent session
- will be presented live and onsite at the Adelaide Convention Centre
- must have a PowerPoint presentation

All oral speakers will be notified of the timing and session of their presentation in December 2025.

Questions associated with oral presentations at the Australian Energy Producers 2026 Conference & Exhibition can be asked via:

- Individual question time, or
- Panel question time

Individual question time

Speakers must allow 3-5 minutes within their presentation duration for questions from the session chair and/or audience. No additional time is provided for questions within the concurrent session.

Panel question time

Speakers are to use their complete allotted time for their presentation. All questions from the session chair and/or audience will be asked to the full speaker's group via a panel after all presentations are complete. As a rule, no questions will be asked at the end of each presentation. If two speakers are presenting one paper, only one speaker is able to participate in the panel session.

PowerPoint Presentations

All oral presentations must have a PowerPoint presentation.

- Australian Energy Producers 2026 Conference & Exhibition do not have, or require you to use, a standard/master template. Your presentation is your own and can be designed as you wish, including the use of your company logos, colours and/or branding.
- You do not need to use the Australian Energy Producers or the Conference & Exhibition logos, however, if you wish to incorporate these, please contact Australian Energy Producers and these will be provided to you.
- Presentation slides must be able to be read from the back of the room. To ensure this, we recommend the use of minimal colours, appropriate font sizes and avoid using cluttered or cramped slides.
- Oral presentations should not be a reproduction of the written Extended Abstract or Peer-reviewed Paper.
- The slide size should be **widescreen / 16:9** and be single screen only.
- If you are using custom fonts not found in the standard system fonts, please use the "Embed fonts in file" feature found in Save As/tools/save options. This will ensure that your fonts remain within the PowerPoint file when saved and opened by the AV team.
- Embedded speaker notes will **not** be viewable from the lectern during your presentation.

Editing

Thoroughly edit your presentation to ensure the content (text and graphics) is free of errors. Editing is just as important as creating good flow and look.

When editing, look for:

- spelling errors
- punctuation and grammar errors, which can sometimes alter the meaning of the text
- cluttered sentences



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Submission of Final Oral Presentation

Final Oral (PowerPoint) Presentations must be uploaded to a secure online portal by **Monday 11 May 2026**. The link will be provided to you in April.

If you have audio and/or video within your presentation, please ensure you have the files saved separately. This will allow the technical team the opportunity to re-embed and/or change the format of the video onsite if needed.

Prior to being submitted to Australian Energy Producers 2026 Conference & Exhibition, your files should be

- saved with your reference number and the lead author/speaker's name e.g. EP25001_Jane Smith, and
- run through a computer virus detection program.

All PowerPoint Presentations from the oral presentations are published, in PDF format, in the *Australian Energy Producers Journal* (2026) Supplement 2.

If your PowerPoint presentation includes:

- commercially sensitive data and images and /or
- animations, masking or video content (note: this will be lost on conversion to PDF)

you can edit and provide an approved publication version suitable for PDF to speakers@energyproducers.au by Tuesday 26 May 2026.

Please note:

- Until presented, your original submitted presentation will not be seen by other speakers or delegates.
- Any changes to your submitted presentation must be assessed by the Technical Program Committee Co-Chairs or nominated representative before they are accepted. It is strongly recommended that changes are not made after you have initially submitted your presentation.
- If you need to submit a publication version PowerPoint presentation, only minimal edits are allowed.

Presentation Support Appointment

You are required to attend a virtual Presentation Support Appointment with our Audio Visual and Technical Team. This appointment will cover:

- Checking your final PowerPoint presentation
- Briefing of the audio-visual inclusions in your session room
- Answering any technical questions and providing support where needed pre-event

Details on how to schedule the Presentation Support Appointment will be provided to the speakers in April. We ask that your appointment is confirmed by **Friday 1 May 2026**.

Appointments will be held on **13, 14 or 15 May 2026**. If you are unable to make the appointment during this time, please contact Australian Energy Producers to arrange another appointment (alternative times are limited).

Please allow 30 minutes for this appointment:

10 minutes – Log in. Check access to the site and that the sound and audio are working.

20 minutes – Appointment with the Technical Team.

Once the appointment has been made, you will receive a calendar invite email with full instructions, including the virtual link and dial-in instructions.

Session Brief

A full Session Brief document will be provided to you on Monday 20 April 2026. This document includes full information regarding your session, including the session details, speaker line up, session chair details, runsheets, and more.



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Onsite Speakers' Room

There will be a Speakers' Room onsite at the Adelaide Convention Centre. It will be clearly signposted. From this room, speakers will be able to work with a technician, including urgent presentation issues.

No changes to presentations are accepted at the time of the conference.

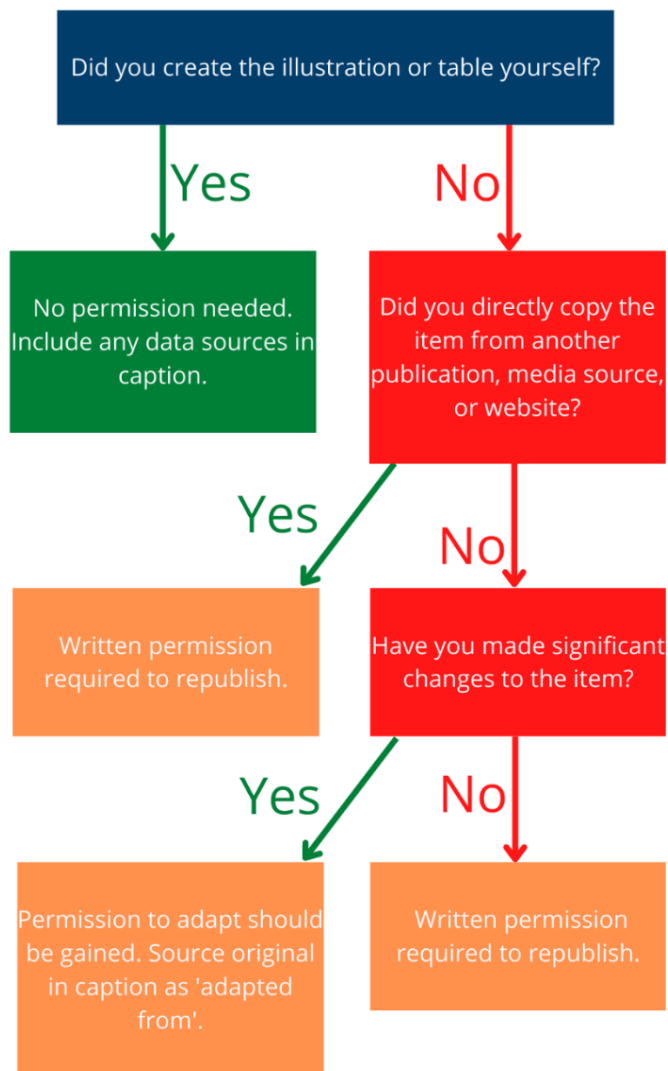
Details of the location of this room will be provided to all speakers prior to Australian Energy Producers 2026 Conference & Exhibition via the Session Brief document.

Disclaimer

The information within this style guide is correct at time of publication, 1 October 2025.



Appendix 1. Reuse of Third-Party Material



Note: if an image or table is taken from an Open Access publication, written permission is usually not required as long as full credit is given. Please check the licence conditions under which the paper is published.